

March 16, 2020

For Immediate Release

Re: COVID 19 Virus

In keeping with current standards to best protect our team members, Paolino Insurance Agency Inc. shifted to a virtual office environment effective 8:00 am March 16, 2020 until further notice. The firm has taken the necessary preparation as to deliver uninterrupted service to our clientele. Our hours of operation will remain Monday through Friday 8:30 am to 4:30 pm. Our complete team remains available to manage the insurance risks for our clients throughout this difficult time.

Clientele may continue to contact our office through usual modes. The firm's website includes a full team member directory complete with email addresses. Our phone system now provides a more direct route to your desired contact. Paolino Insurance Agency Inc. will continue to update our website as well as social media outlets with the latest updates, alerts, and notices.

In the interim, we acknowledge that policyholders are seeking risk management counselling. Accordingly, we have prepared the following:

- Currently, our firm believes that it is vitally important to allow for the government and public health organizations to dictate protocol, procedures, and the distribution of pertinent news. Please refer to the CDC, Federal, State, and Local government agencies for the best-recommended practices.
- All coverage is unique to the insuring company and client. For specific insurance program related matters please contact our office to speak with an insurance management professional.

We have diligently prepared to remain fully active during such time, as it is imperative that we manage your insurance programs without interruption. We wish our clients health and safety during this trying period.

Sincerely,



Gregory A Paolino, Jr.
President

Paolino Insurance Agency Inc. is a privately held boutique insurance management firm. Demonstrating the core values of stability, integrity, and strength, Paolino Insurance facilitates clients with all aspects of their insurance needs. We are a team of insurance executives who make it our business to ensure your assets are protected.